

ICS Crop Certification Check List

Have you completed, in its entirety, and dated, your production plan?		Yes	No
If any question does not apply to your operation, have you responded with “Not Applicable” rather than leaving it blank?		Yes	No
Have you signed and dated Modules 1 <i>and</i> 3?		Yes	No
Have you submitted your inspection minimum (See Module 1 for amount)?		Yes	No
Have you made a copy of your current Production Plan for your files?		Yes	No
Have you included the following with your production plan:			
<i>Field History Sheets with:</i>			
	All fields listed (field name and/or number) for organic, conversion and non-organic land – Pasture, CRP, Harvested Crop	Yes	No
	All inputs used and date of application	Yes	No
	Information on cover crop, plow down, grazing, manure applications, etc.	Yes	No
	Acreage	Yes	No
<i>Maps (of all land) with:</i>			
	All fields clearly labeled and acreage	Yes	No
	Buffers marked	Yes	No
	Neighboring land use identified	Yes	No
<i>Producer Input List with:</i>			
	Name of all inputs used for organic and non-organic use	Yes	No
	Purpose of each input	Yes	No
	Labels listing all ingredients attached for each input used on organic land	Yes	No
<i>If using non-organic seed:</i>			
	Documentation of 3 or more efforts to obtain organic seed	Yes	No
	Seed tags	Yes	No
	Non-GMO statements for canola/rapeseed, corn, soybeans, alfalfa, cotton, papaya, sugar beets, summer squash and inoculants	Yes	No
<i>Documentation of cover crop & green manure management:</i>			
	Dated photos with information on field, date, year, height, and density of green manure growth	Yes	No
	If photos are not possible, contact your CCS for other alternatives	Yes	No
<i>Field activity records:</i>			
	Either describe recordkeeping system on Module 8 thoroughly, or attach sample records (i.e. planting dates/rates; input applications; cultivations; irrigation/water use; other practices)	Yes	No

<i>Other documents:</i>		
	Most recent water analysis (if applicable)	Yes No
	Sketch of storage bins	Yes No
	Signed land affidavits from previous owner stating date of last prohibited substances used (new land only)	Yes No

Please double check all correspondence received from ICS. Occasionally, items not listed above will be requested.